

Document Management module

Livextens

The right document online and at your fingertips

Meet international accreditation requirements for document control and continual improvement, with the **TDNexLabs Document Management module**

Manage the full document lifecycle, allow controlled access to approved SOPs and other lab protocols, track consultations, and respect the Quality policy of your own lab, easily and efficiently.



Quality &
Accreditation



Efficiency



Customization

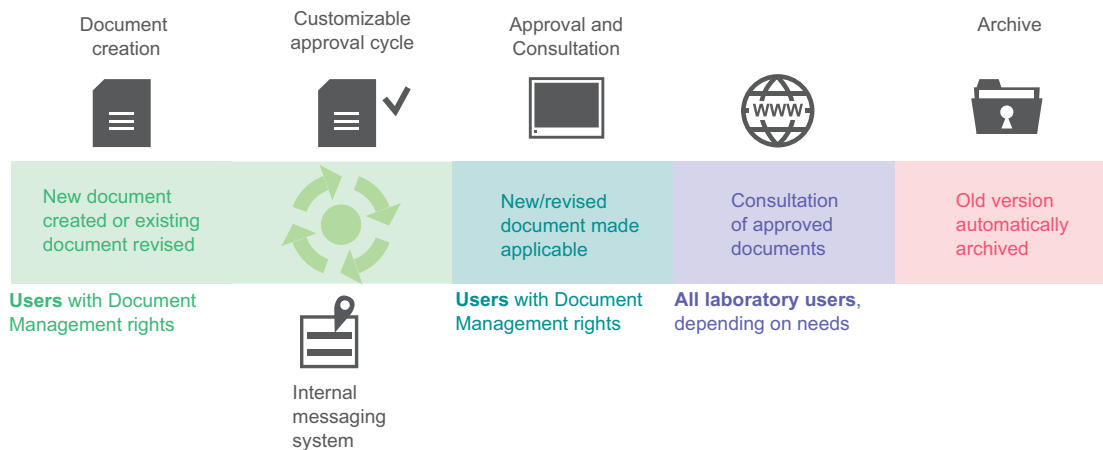


LEARN MORE

This is a succinct overview of the main product features, **please contact us if you require further details.**

Keeping control of your lab documents is an essential part of the accreditation process.

Make life easier for all your staff: document administrators at the front end, and users of the approved documents at the other. Configure the solution to meet your own Quality policy, and even identify internal training needs by tracking which documents are frequently consulted.



Quality and accreditation

- Helps you comply with the requirements of ISO 15189
 - ➔ Unique identification of all documents
 - ➔ Regular updates and reviews in line with your Quality Policy
 - ➔ Access to approved documents only via a web-based consultation interface
 - ➔ Automatic archiving of obsolete document editions
 - ➔ Internal messaging system for easy communication between lab users, as well as personalized worklists for document administrators



Efficiency

- Easy to install and configure, and with minimal training needs, your laboratory documents can quickly be available to all users
 - ➔ The whole document lifecycle managed by a single integrated solution
 - ➔ Standard templates and approval cycles for similar document types
 - ➔ Automatic notification by personalized worklists and dashboard indicators, when documents require attention
 - ➔ Secure access thanks to TD NexLabs' user rights management
 - ➔ Web-based consultation tool with a full range of search possibilities
 - ➔ Easy integration with other modules of Livextens



Customization

- Configure your module to your own requirements, and to meet local accreditation guidelines
 - ➔ Configurable access to sensitive or laboratory-specific information, even in multi-site or multi-lab organizations
 - ➔ Customizable templates and approval cycles, for standardized layouts and easy document identification
 - ➔ All languages now supported for administration and consultation



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